



York and North Yorkshire Bioeconomy Cluster Members Privacy Notice

What is the Bioeconomy Cluster?

The Bioeconomy Cluster aims to make York and North Yorkshire the home of the UK's bioeconomy, driving inclusive and sustainable regional economic growth.

This project is supported by David Skaith, Mayor of York and North Yorkshire through funding from the York and North Yorkshire Combined Authority. The first phase will operate from October 2025 until December 2026.

The York and North Yorkshire Bioeconomy Cluster (the Cluster) will operate a membership organisation and this privacy notice is for registered members. It sets out the ways in which your data is gathered, used, stored and shared. It also sets out how long we keep your data and what rights you have in relation to your data under the General Data Protection Regulation (GDPR).

Where do we get your data from?

If you choose to register as a member of the Cluster, the University of York will ask you to provide certain personal data at the time of registration.

What data do we have? The personal data we require you to provide are full name, email address, details of the organisation you work for and your position within that organisation, your area of expertise/ interest, and which Cluster sub-groups you would like to join. We will ask for equality and diversity data (such as gender and disability) but you do not have to complete that section, although it helps us to monitor the Cluster's reach.

We will also maintain records of any Cluster activities you choose to take part in. If you register to attend a Cluster event, we will ask for a contact telephone number and will give you the option of providing us with information relating to any dietary and accessibility requirements you may have.

What is our legal basis for processing your data? The University of York will act as the Controller of the personal data you provide. We will process the data you provide to fulfil our contract with you, to provide you with access to the benefits of membership of the Cluster.

How do we use your data? Your data will be processed for the following purposes:

1. To create a database of registered members which is stored securely on University of York's IT systems
2. To allow the Cluster staff to keep you up to date by email with relevant activities and opportunities and maintain a record of your involvement with Cluster. This will include newsletters and occasional emails containing details of Cluster activities and opportunities which are relevant to the bioeconomy.

Who do we share your data with? We may need to share your data with event venues for security and catering purposes.

How do we keep your data secure? The University of York takes information security extremely seriously and has implemented appropriate technical and organisational measures to protect personal data and special category data. For further information see, <https://www.york.ac.uk/it-services/security/>.

How long will we keep your data? The University will retain your data in line with legal requirements or where there is a business need. Your data will only be processed only during the period of time that the Cluster is active. Records required for audit purposes will be retained by the University of York for a period of 10 years and any records of personal data which are no longer required will be deleted within six months.

What rights do you have in relation to your data? Under GDPR, you have a right of access to your data, a right to rectification, erasure (in certain circumstances), restriction, objection or portability (in certain circumstances). See <https://www.york.ac.uk/records-management/generaldataprotectionregulation/individualsrights/> for further information. You can make changes to the personal data in your membership profile at any time by contacting us. If at any point you believe the personal data we process is incorrect you can request to see this information and have it corrected or deleted. You can terminate your membership of the Bioeconomy Cluster at any time.

Questions or concerns If you have any questions about this privacy notice or concerns about how your data is being processed, please contact the Cluster Manager by email in the first instance (caroline.calvert@york.ac.uk). You can also contact the University's Data Protection Officer at dataprotection@york.ac.uk.

Right to complain If you are unhappy with the way in which the University of York has handled your personal data, you have a right to complain to the Information Commissioner's Office. For information on reporting a concern to the Information Commissioner's Office, see www.ico.org.uk/concerns